## **STAFF PREPARATION/PARENT PICK UP**

Thursday April 30 – Teacher Preparation Day

- 9:00-12:00 Middle School and Elementary Student material Prep. (Opposite Floors)
- 1:00-3:00 Primary student material Prep.

\*\*All items will be bagged and brought to the gym and spaced according to level, k-2, 3-5, 6-8. Siblings will have bags together with oldest family member.

Friday May 1<sup>st</sup> - Janitor cleaning Day

• Janitors come in to clean

<u>Monday May 4 – Parent Pick Up Day</u>

- 9:00-12:00 Middle School parent pick up
- 1:00-3:00 Elementary parent pick up

<u> Tuesday May 5 – Parent Pick Up Day</u>

• 9:00-12:00 - Primary parent pick up

## Wednesday May 6

• Possible day for pick up for those unavailable on their day or janitor Clean up.

\*\*parents will enter the front doors of the building, use hand sanitizer then proceed to the gym to pick up their child's material. <u>Parents will</u> <u>exit the gym through the elementary wing doors and exit the building</u> <u>through the Back door of the school.</u> This will ensure a smooth flow and have limited parents crossing paths or meeting each other.

\*\*Parents must adhere to health guidelines and practice social distancing (2M apart) and not stop to socialize.